

Four Corners Gem & Mineral Club Monthly Business Meeting

[November 6, 2017]

[6:30pm-8:49pm]

Attendees: Randy Ferris, Susie Fisher, Tom Strain, Shari Miller-Ferris, Kevin Schwebel, Matt Torpy, Jill Torpy, Bill Birza, Jama Crawford, Millie Sylskar, Paula Craig, Toby Mourning, Tracy Belt, Nancy Conrad, Charlotte Lenssen

Reports

- Randy thanks old board members and welcomes new. Randy makes a motion to approve previous business meeting minutes. Motion is seconded and approved unanimously.
- Membership Report is facilitated by Jama Crawford. The report is attached to minutes. The report says the club's membership grew by 21%. We are currently taking 2018 memberships.
 - Shop use: We are averaging 7 visitors during each open shop session. Because of the increased shop use, it is naturally putting more stress on the saws and grinders. We may need to consider adding another shop day. Kevin discusses potential days that he could be an additional shop steward. Paula said she could assist him during times that he is not available. Opening the shop for an additional shop day is left on the table.
 - Website: 40 visitors a day, 120 page views. Adel is a marketer and writer that would be happy to assist with publications. Mailchimp: monthly only. Emails need content that everyone would enjoy reading. Use unsubscribe and not spam to stop receiving emails. Susie mentioned everyone needs to remember that you must REQUEST to receive the announcements on the website. Adding business meeting minutes to the website is discussed, yet no outcome was decided upon.
 - Grant Report: The grant report will be submitted after a couple of edits. Jama suggest that we need to do more promotion. Susie will share our program with middle schools and Jill will pass on to AVE. Scheduling is a challenge because the program can only be facilitated on Mondays and Fridays unless we open the shop later in the evening.
- Finance Report is facilitated by Susie. September and October financials were shared. All financials are now being kept in a binder in the office and we can compare the past 3 years.
 - We no longer have a raffle account. The account is officially closed.
 - Susie would love to have some of our assets valued. This is tabled until next meeting.
 - Randy cleared up questions about locker fees: \$3/month \$36/calendar year. Two lockers are for the club, one for first aid. Toby will bring in a first aid kit that hangs on the wall to free up one. Paula suggested stewards would get first dibs on lockers.

- Show sales tax has been paid as seen in Oct. financials.
- Lease Renewal Committee: December 1 is when the attorney will be ready for the next step. The attorney is out of town until December 1 and expects the lease to be negotiated in early December.
- Approval of Revised Bylaws: Members have had sufficient amount of time to review the revisions to the Bylaws. Jama makes the motion to accept the amendments to the bylaws, Susie moves to accept. Paula Seconds. The motion is passed unanimously. Randy makes a motion to remove INC from our name in order to be consistent with our club name, as filed with the Secretary of State. Toby Seconds. Motion is passed unanimously.
- Approval of Amended Articles: Members have had sufficient amount of time to review the amendments to the Articles. Motion was made and seconded to accept the amendments to the Articles. The motion is passed unanimously.

Shop Topics

- Stewards are willing to come to a training for shop equipment.
- Nancy and Kevin suggest offering a class on best shop practices with members. This idea is tabled until next meeting.
- Millie and Randy will work on putting together a parent permission slip for minors to use the club.
- New sign on the door has been very well received. It was decided that Jama will make a canvas sign to be permanently placed in the door window.
- Artist of the Month Idea: Toby suggest rotating a rock display and leave a couple of shelves open for artist of the month. Paula motioned that we put it into practice. Nancy seconds. Committee will decide who the artist is. Motion is passed unanimously. Toby, Nancy and Shari will form an "Artist of the Month" Committee. Randy is the executive of all committees so please keep him in the loop.
- Saw Bidding: Bill Simon won the bidding on saw and has paid.
- Vibration tumblers that were loaned to the club, has been given to the club. Jama suggests keeping the best and putting others for silent auction. Millie will research the ceramic shot tumbler.
- Maintenance and Building Committee is created. Tom, Matt, Paula, Toby, and Jama volunteer to be on the committee. Matt will be the Chair. Randy gave them a list of items to consider. Matt inquires on the protocol on how to purchase items. Randy says to start, contact him. Any item over \$250 requires a board vote.
- Someone needs to be buying the acetylene gas. It will be added to the maintenance list.

New Business

- Classes: Randy suggests we put out another press release for upcoming classes. We need to figure out what classes we will be offering first. Jama and Denise are interested teaching classes after the holidays. Chayse is also interested in teaching a class on riveting and texturing metal. Jama would consider a free demonstration and will work to fill the calendar.

- Stewards Round Table: Randy states that Albuquerque Club requires 3 hours before you can use anything in the club. Shari states we need to create a rule or protocol for how to deal with someone who is impaired with (drugs or alcohol). This topic will be tabled until we get a stewards' training program in place.

Announcements

- Kevin thanked everyone for the clean-up effort!
- Gem Show Meeting on Monday, Nov. 13 at 6:30.
- Budget Board Meeting is scheduled for 5:30 on Nov. 13.
- Holiday Party/Potluck/White Elephant is scheduled for December 4....Business meeting at 6, Potluck at 6:30. Limit on gift is \$10. Wrap it.

Items Left on the Floor

- Figure out what day we would like to additionally open the club.
- Decide if and how we want to add business meeting minutes to the website.
- Fort Lewis Benefactors Banquet was attended by Randy and Shari. They sat with Aaron Hagglof, winner of our scholarship and he would love to come do a program for us. Jama and Randy will be in contact. Millie suggests a photo and write up on him for the Gem Show.

Action Items

- Susie will share our program with middle schools and Jill will pass on to AVE.
- Someone make a list of all of our assets.
- Toby will bring in a first aid kit to hang on the wall, so that a locker is cleared out.
- Millie and Randy will work on putting together a parent permission slip for minors to use the club.
- Jama will make a new Canvas sign for the door.
- Artist of the month Committee to announce first artist.
- Millie will research the ceramic shot tumbler.

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Kevin moves to adjourn at 8:49

Business Meeting Adjourned at [8:49pm]